MAKE A PLAN

Family Emergency Plan



Out-of-town contacts Meeting places Family communication School and work plans Special needs: child

care, pets, etc.

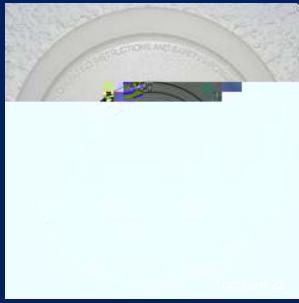
Fire Escape Plan

- Two ways out of each room
- Practice escape
- Designate a meeting place
- Leave immediately
- Go to meeting place& stay out



Fire Prevention

- Test alarms monthly
- Change batteries 2 times per year



Planning to Stay or Go

Shelter in place?

Evacuate?

Know where to get accurate information



Shelter in Place

Shelter in place: take immediate shelter where you are



Shelter in Place

Have:

Supplies kit

Radio

Duct tape

Pre-cut plastic



Evacuations

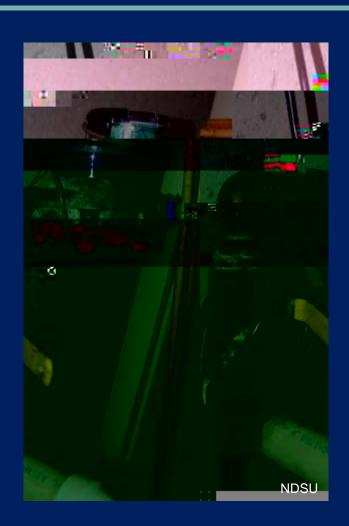
Take supplies kit Wear appropriate clothing Lock home Turn off lights & appliances Dispose of or take perishables



Shutting Off Utilities

Gas
Electricity
Water





Evacuation Routes

Family Communication

Out-of-town contact Contact cards





Safety Training

CPR
First aid
Community
Emergency
Response Team
(CERT)



Documents and Records



Inventory

List, photograph and/or video possessions

Maybe use www.knowyourstuff.org



Inventory

List separately which

and where they are

Examples:

Family portrait living room wall

Silver candlesticks hall chest

Wedding album family room shelf





Location of Important Documents

Papers	Location	Papers	Location
Deed to House		Marriage Certificates	
Household Inventory		Death Certificates	
Birth Certificates or Adoption Records		Military Records	
Social Security Cards			

Summary of Important Documents

Contacts

Financial Accounts

Туре	Institution	Name on Account	Account #	Location
Checking				
Joint Checking				
Savings				
CD				
IRA				
401K				
VISA Card				
Master Card				

Medical Records

Name	Dr.		

Insurance

Туре	Company	Policy #	Agent Contact Info	Policy Location
Health				
Life				
Home				
Liability				
Vehicle #1				
Vehicle #2				
Long-				

Grab-and-Go Documents

Place items in folders or envelopes
Place in waterproof containers



Grab-and-Go Documents

Keep Documents Secure

Keep documents box with you at all times

unattended in car, at disaster stations or in shelters

Backup Documents

Secure a second set at another location, maybe on flash drive or CD

